

# SANTA ROSA RANCHERIA TACHI YOKUT TRIBE

## Employment Requisition Form

**Department:** Risk Management

**Position to be filled:** Responder I

### Required Qualifications/Essential Duties:

- Responds to emergency calls on the Santa Rosa Rancheria, Tachi Palace Casino Resort, and surrounding areas.
- Responds to medical/non-medical situations on the Santa Rosa Rancheria, Tachi Palace Casino Resort, and surrounding areas.
- Maintains vehicles, medical and communication equipment. Replenishes first-aid equipment and supplies.
- Responds to fire alarms and emergency calls in the Hotel, Casino, and Santa Rosa Rancheria.
- Maintain a safe work environment for Tachi Palace Casino Resort associates.
- Perform pre-employment, accident and random drug testing for Casino and Santa Rosa Rancheria.
- Ensure that all safety procedures and practices are followed according to OSHA regulations.
- Conduct regular safety inspections in patrol area and responds to directions from surveillance and communications as needed.
- Act in the capacity of an Incident Commander under emergency conditions.
- Promote an attitude of safety and assurance within guest and associates.
- Directs all Managers, Supervisors, and associates in the event of an emergency until department Managers arrive or until the situation is contained.
- Comply with all departmental policies, procedures, and directives.
- Ensure compliance with all Human Resource policies and procedures, promoting an environment that treats all people with respect, and prohibits discrimination and harassment of any kind.
- High School Diploma or General Education Degree (GED)
- Valid EMT-1
- Valid CPR License (Red Cross or American Heart).
- Valid California Driver License and Must be insurable through company's carrier and maintain throughout employment

**Reports To:** Supervisor

**Starting Rate of Pay:** \$22.00 per hour (Non-Exempt).

**Approximate Hours:** 40+ hours per week

The Santa Rosa Rancheria Tachi-Yokut Tribe shall extend employment preference across all employment opportunities for qualified Native Americans in accordance with and subject to applicable law, including Title VI of the Federal Civil Rights Act, which recognizes Native American employment preference.

